

RHODE ISLAND RESOURCE RECOVERY CORPORATION

Business Meeting

Tuesday, October 12, 2004

65 Shun Pike

Johnston, RI 02919

8:30 a.m.

I. Attendance

Roger Badeau, Vice Chairman

Ken Aurecchia

Robert Lowe

John Savage

John St. Sauveur

Jerry Williams

II. Staff Present

James Allam, Deputy Executive Director

Dennis aRusso, Operations Manager

Joe Judge, Chief Financial Officer

Bill Anderson, Engineering Manager

John Trevor, Recycling Manager

Dick Brussard, Education Coordinator

Pat Russo, Administrative Assistant

Pat Cerbo, Purchasing Manager

Sharon D'Angelo, Administrative Manager

III. Agenda Items

1. Call to Order

Vice Chairman Badeau called the meeting to order at 8:30 a.m.

2. Minutes of Meeting

Ken Aurecchia made the following motion:

BE IT RESOLVED THAT THE READING OF THE MINUTES BE WAIVED AND FURTHER THAT THE MINUTES OF THE PREVIOUS MEETING OF THE OPEN SESSION AND THE EXECUTIVE SESSION HELD ON SEPTEMBER 21, 2004, BE ACCEPTED AND APPROVED AS PRESENTED TO EACH COMMISSIONER TODAY.

Jerry Williams seconded the motion which passed unanimously.

3. Set the Next Meeting

The next meeting has been set for Tuesday, November 16, 2004 at 8:30 a.m.

4. Contracts

a) Heavy Equipment – Dennis aRusso reported that bids were solicited on August 16, 2004 for the supply and delivery of one new bulldozer equipped with landfill package, one new bulldozer equipped with GPS system and 6 way blade and one new loader. This procurement appeared in the Providence Journal and was placed on the State's electronic bulletin board. Following an evaluation of the bids received and based upon the lowest splitting the award between Southworth-Milton Inc. and C.N. Wood Company, Inc.

John St. Sauveur made the following motion:

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACTUAL AGREEMENT FOR THE SUPPLY AND DELIVERY OF ONE NEW CAT D6R BULLDOZER EQUIPPED WITH A GPS SYSTEM AND 6 WAY BLADE AND ONE NEW 980G LOADER (IFB 696) BETWEEN RHODE ISLAND RESOURCE RECOVERY CORPORATION AND SOUTHWORTH MILTON OF MILFORD, MA FOR AN AMOUNT NOT TO EXCEED \$551,957.00.

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACTUAL AGREEMENT FOR THE SUPPLY AND DELIVERY OF ONE NEW KOMATSU D155AX-5SL (IFB NO. 696) BETWEEN RHODE ISLAND RESOURCE RECOVERY

**CORPORATION AND CN WOOD COMPANY, INC. OF WOBURN, MA
FOR AN AMOUNT NOT TO EXCEED \$349,500.00.**

Bob Lowe seconded the motion which passed unanimously.

b) Roll Off and Plow – Dennis aRusso reported that bids were solicited on September 2, 2004 for the supply and delivery of one new plow dump truck and one new roll off truck. This procurement appeared in the Providence Journal and was placed on the State's electronic bulletin board. Notice of this solicitation was sent Dodge Report. A public bid opening was held on September 22, 2004. Following an evaluation of the bids received and based upon the lowest responsive and responsible bidder, the Staff Evaluation Committee recommends splitting the award between Ballard Mack Sales of Coventry, RI and Anderson Motors, Inc.

John Savage made the following motion:

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACTUAL AGREEMENT FOR THE SUPPLY AND DELIVERY OF ONE NEW 2005 GMC MODEL C7C042 PLOW DUMP TRUCK BETWEEN RHODE ISLAND RESOURCE RECOVERY CORPORATION AND ANDERSON MOTORS, INC. OF EAST PROVIDENCE, RI FOR AN AMOUNT NOT TO EXCEED \$95,477.00.

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACTUAL AGREEMENT FOR THE SUPPLY AND DELIVERY OF ONE NEW 2005 MACK MODEL CV713 ROLL OFF TRUCK BETWEEN RHODE ISLAND RESOURCE RECOVERY CORPORATION AND BALLARD MACK SALES, INC. OF COVENTRY, RI FOR AN AMOUNT NOT TO EXCEED \$131,962.00.

Ken Aurecchia seconded the motion which passed unanimously.

c. Reclaimed Processed Material – Dennis aRusso reported that bids were solicited on August 24, 2004 for the supply and delivery of approximately 100,000 tons of reclaimed and processed granular material. This procurement appeared in the Providence Journal, Dodge Report and New England Construction News. It was also placed on the State's electronic bulletin board. A public bid opening was held on September 21, 2004. Following an evaluation of the bids received and based upon the lowest responsive and responsible bidder, the Staff Evaluation Committee recommends awarding the contract to Jasco Transportation.

John St. Sauveur made the following motion:

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE

DIRECTOR TO ENTER INTO A CONTRACTUAL AGREEMENT FOR THE SUPPLY AND DELIVERY OF APPROXIMATELY 100,000 TONS OF RECLAIMED AND PROCESSED GRANULAR MATERIAL BETWEEN RHODE ISLAND RESOURCE RECOVERY CORPORATION AND JASCO TRANSPORTATION, LLC OF CRANSTON, RI FOR AN AMOUNT NOT TO EXCEED \$465,000.00.

Ken Aurecchia seconded the motion which passed unanimously.

d) Tub Grinder – Dennis aRusso reported that a Request for Qualification/Request for Proposals was issued on August 27, 2004. Respondents were required to submit proposals for the supply, delivery, installation and operator training for a new tub grinder. Notice of solicitation appeared in the Providence Journal, Dodge Report and was placed on the State's electronic bulletin board. Following an evaluation of the proposals received, the Staff Evaluation Committee recommends awarding the contract to Construction & Industrial Equipment Corporation of Lodi, New Jersey.

John St. Sauveur made the following motion:

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACTUAL AGREEMENT FOR THE PURCHASE OF A NEW DIAMOND Z MODEL 1463B BETWEEN

THE RHODE ISLAND RESOURCE RECOVERY CORPORATION AND CONSTRUCTION AND INDUSTRIAL EQUIPMENT CORP OF LODI, NEW JERSEY FOR AN AMOUNT NOT TO EXCEED \$577,538.00.

Jerry Williams seconded the motion which passed unanimously.

e) Promotional Items – John Trevor reported that bids were solicited on August 23, 2004 for the supply and delivery of promotional items. Notice of solicitation appeared in the Providence Journal and was placed on the State's electronic bulletin board. After an evaluation of the bids received and based upon the most responsive and responsible bidder the staff recommended splitting the award to Imperial Promotion for delivery of pencils, Corporate Express for the delivery of crayons and V.N. Products for the delivery of magnets.

John St. Sauveur made the following motion:

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD AND/OR THE EXECUTIVE DIRECTOR TO ENTER INTO CONTRACTUAL AGREEMENTS FOR IFB NO. 699 FOR THE SUPPLY AND DELIVERY OF PROMOTIONAL ITEMS AS FOLLOWS: 1. DELIVERY OF PENCILS BETWEEN THE RHODE ISLAND RESOURCE RECOVERY CORPORATION AND IMPERIAL PROMOTIONS FOR AN AMOUNT NOT TO EXCEED \$6,750,00. 2. DELIVERY OF MAGNETS BETWEEN THE RHODE ISLAND RESOURCE RECOVERY CORPORATION AND V.N.

PRODUCTS, INC. FOR AN AMOUNT NOT TO EXCEED \$9,600.00 3. DELIVERY OF CRAYONS BETWEEN THE RHODE ISLAND RESOURCE RECOVERY CORPORATION AND CORPORATE EXPRESS FOR AN AMOUNT NOT TO EXCEED \$9,405.00.

Ken Aurecchia seconded the motion which passed unanimously.

f. Education Kit Assembly and Storage – John Trevor reported that bids were solicited on August 20, 2004 for Education Kit Assembly and Storage. Notice of solicitation in the Providence Journal and was placed on the State’s electronic bulletin board. The invitation for bids was mailed to 10 vendors. A public bid opening was held on September 13, 2004. After and evaluation of the bid received and based upon the most responsive and responsible bidder, the Staff Evaluation Committee recommends awarding the contact to ARC of Northern Rhode Island of Woonsocket.

John St. Sauveur made the following motion:

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD AND/OR THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACTUAL AGREEMENT FOR IFB NO. 698 FOR EDUCATION KIT ASSEMBLY AND STORAGE BETWEEN RHODE ISLAND RESOURCE RECOVERY CORPORATION AND THE ARC OF NORTHERN RHODE ISLAND FOR AN AMOUNT NOT TO EXCEED \$28,000.00. THE CONTRACT WILL

COMMENCE UPON EXECUTION AND CONTINUE UNTIL JUNE 30, 2005 WITH CORPORATION'S OPTION TO RENEW THE CONTRACT, UNDER THE SAME TERMS AND CONDITIONS, FOR TWO ADDITIONAL ONE-YEAR PERIODS.

Bob Lowe seconded the motion which passed unanimously.

g. Aerial Photography and Photogrammetric Mapping – Bill Anderson reported that a Request for Qualifications/Request for Proposal was issued on August 25, 2004, for a qualified company to provide aerial photography and photogrammetric mapping services for an area encompassing all of the Corporation's property. A pre-proposal conference was held on September 2, 2004. Notice of solicitation appeared in the Providence Journal, and was placed on the State's electronic bulleting board. There were 24 recipients of RFQ/RFP. After careful review of the experience, expertise and qualifications demonstrated by each firm, an evaluation of the proposals and project schedule submitted by each respondent and consideration of the price proposal by each respondent, the Staff Evaluation Committee recommends awarding the project to Chas. H. Sells, Inc.

Jerry Williams made the following motion:

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACTUAL AGREEMENT FOR

2004 AERIAL PHOTOGRAPHY AND PHOTOGRAMMETRIC MAPPING SERVICES WITH CHAS. H. SELLS, INC. OF CHARLTON, MA FOR A TOTAL NOT TO EXCEED PRICE OF \$37,815.00.

John St. Sauveur seconded the motion which passed unanimously.

Renewals

a. Analytical Testing Services – Bill Anderson reported that on July 30, 2002 the Corporation issued an RFQ/RFP for Analytical Testing Services. Based upon staff evaluation and with concurrence received from the Board of Commissioners, Mitkem Corporation was selected for a one-year contract with the option to renew for up to two additional one-year periods. The contract for the first year was for the period starting on November 1, 2002 and ending on October 31, 2003. RIRRC staff members have reviewed the performance of Mitkem Corporation and recommend that the Board of Commissioners renew the contract for Analytical Testing Services, under the same terms and conditions for the first renewal period from November 1, 2003 to October 31, 2004.

Ken Aurecchia made the following motion:

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO RENEW THE CONTRACTUAL AGREEMENT FOR

ANALYTICAL TESTING SERVICES WITH MITKEM CORPORATION, INC. FOR THE SECOND AND FINAL RENEWAL PERIOD FOR AN AMOUNT NOT TO EXCEED \$134,590.00. THE CONTRACT WILL COMMENCE ON NOVEMBER 1, 2004 AND EXPIRE ON OCTOBER 31, 2005.

Jerry Williams seconded the motion which passed unanimously.

b. Leachate Pretreatment Facility and RIPDES Maintenance – Bill Anderson reported that on July 30, 2002 the Corporation issued an RFQ/RFP for Leachate Pretreatment Facility and RIPDES Maintenance. Based upon staff evaluation and with concurrence received from the Board of Commissioners, Inland Waters Inc. of Johnston, RI was selected for a one-year contract with the option to renew for up to two additional one year periods. The contract for the first renewal period started on November 1, 2003 and ended on October 31, 2004. Staff members have reviewed the performance of Inland Waters, and recommend that the Commissioners contract for Leachate Pretreatment and RIPDES Maintenance, under the same terms and condition for the second and final renewal period from November 1, 2004 to October 31, 2005.

John St. Sauveur made the following motion:

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE

DIRECTOR TO RENEW THE CONTRACTUAL AGREEMENT FOR LEACHATE PRETREATMENT FACILITY AND RIPDES MAINTENANCE WITH INLAND WATERS, INC., OF JOHNSTON, RI FOR THE SECOND AND FINAL RENEWAL PERIOD FOR AN AMOUNT NOT TO EXCEED \$775,000.00. THE CONTRACT WILL COMMENCE ON NOVEMBER 1, 2004 AND EXPIRE ON OCTOBER 31, 2005.

Bob Lowe seconded the motion which passed unanimously.

5. Recycling and Reuse Grant and Sponsorship Requests – John Trevor reported that he was seeking approval of 4 grant applications for non-profit organizations engaged in Recycling and Reuse endeavors. Based on staff evaluation of the grant applications he was recommending that the Diabetes Foundation of RI, the Environment Council of RI Education Fund, the RI Community Food Bank and Recycling for RI Education be awarded grants.

Bob Lowe made the following motion:

WHEREAS, THE SUPPORT FOR INITIATIVES BY NON-PROFIT ORGANIZATIONS THAT ENHANCE AND PROMOTE RECYCLING, ENVIRONMENTAL EDUCATION AND THE DIVERSION OF MATERIALS FROM DISPOSAL IS A PRIORITY FOR THE STATE OF RHODE ISLAND AND THE RHODE ISLAND RESOURCE RECOVERY CORPORATION, THEREFORE;

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS

AUTHORIZES THE CHAIRMAN OF THE BOARD AND/OR THE EXECUTIVE DIRECTOR TO AWARD GRANTS TO SUPPORT WASTE DIVERSION TO THE FOLLOWING ORGANIZATIONS: THE DIABETES FOUNDATION OF RI, THE ENVIRONMENT COUNCIL OF RI EDUCATION FUND, THE RI COMMUNITY FOOD BANK AND RECYCLING FOR RI EDUCATION. THE AWARD OF THESE GRANTS WILL BE FOR THE AMOUNTS INDICATED ABOVE AND BE IN ACCORDANCE WITH THE GUIDELINES OF THE RHODE ISLAND RESOURCE RECOVERY CORPORATION'S FY 2005 "RECYCLING AND REUSE" GRANTS PROGRAM.

John St Sauveur seconded the motion which passed unanimously.

6. Executive Session – There were no matters to discuss.

7. Other Business – There were no matters to discuss.

8. Adjourn – Ken Aurecchia made a motion to adjourn at 9:17 a.m. Jerry Williams seconded the motion which passed unanimously.

Sincerely,

**Sherry Mulhearn
Executive Director**

:spd